

Hindustan Petroleum Corporation Limited

(Mumbai Refinery)

B D Patil Marg, Mahul, Mumbai-400 074

Tel Nos: 022 25076822



Mumbai Refinery

Detailed Notice Inviting Tender

(HPCL's Public Tender No. 2400011728-HD-06000 (RFQ No. 5100011728)

Name of work: RTO MODEL DEVELOPMENT for FR/FRE at MR & CDU 2/3 AT VR

1.0 HPCL invites e-bids for abovementioned work, under single stage two part system (Part-I: EMD/ copy of Udyam Registration Certificate, Integrity Pact and Techno-commercial part and Part-II: Price part) from competent agencies with sound technical and financial capabilities fulfilling the Qualification Criteria stated under Sr. No. 4.0 and its sub clauses below.

2.0 BRIEF SCOPE OF WORK:

Scope of this tender includes RTO MODEL DEVELOPMENT for FR/FRE at MR & CDU 2/3 at VR as envisaged under the detailed Scope of Jobs.

3.0 SALIENT FEATURES OF THE BIDDING DOCUMENT

S/N		
1	Cost of Bidding Document	Nil
2	Earnest Money Deposit	Rs. 37.50 Lakhs (Rupees Thirty Seven Lakhs Fifty Thousand Only)
3	Time Schedule	Please refer to Tender Document
4	Last date & time for receipt of Bids	30.04.2024 @ 14.00 HRS IST
5	Opening of Part I (Unpriced Bids)	30.04.2024 @ 14.00 HRS IST

4.0 PRE QUALIFICATION CRITERIA:

The bidders, intending to participate shall fulfil the following qualification criteria (Financial & Technical):

4.1 PRE QUALIFICATION CRITERIA (FINANCIAL):

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4.1.a **Annual Turnover:**

i. Financial:

Average Annual Financial Turnover during the last 3 years, ending 31st March 2024, of the previous financial year, should be at least INR 6.9 Crores (for Non-MSEs) & Rs 5.9 Crores (for MSEs)

ii. Technical:

Applicants shall have experience of having successfully carried out and completed similar work during the last 7 years ending 31st March 2024, which experience should be any one of the following:

A. Three similar completed works, each costing not less than the amount Rs. 0.67 Crore (for Non-MSEs) & Rs 0.57 Crore (for MSEs)

B. Two similar completed works, each costing not less than the amount Rs. 0.84 Crore (for Non-MSEs) & Rs 0.72 Crore (for MSEs)

C. One similar completed work costing not less than the amount Rs. 1.34 Crore (for Non-MSEs) & Rs. 1.14 Crore (for MSEs)

For Definition of similar work & all other details, pls refer to Tender Document.

For arriving at cost of similar work, the value of work executed shall be brought to current costing level by enhancing the actual value of work at simple rate of seven percent per annum, calculated from the date of completion to the date of bid opening.

Above-indicated amounts in PQC are Basic Values only, and exclusive of all Taxes. Bidder needs to submit Documents accordingly.

3. Following points to be noted for evaluation of PQC in public tender:

- a. The vendor should submit documents/proofs for similar completed works of successfully supplying.

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- b. Vendor to produce documentary evidences.
- c. The above criteria to be met for qualification of applicants. The vendor shall submit PO copies and supply completion report as the proof for completed works. A copy of each of the above documents shall be furnished and original shall be furnished for verification, if required, which shall be returned immediately after verification.
- d. Purchase orders would mean Annual rate contracts or One time order.

Note: In case, the last financial year closing date is within 9 months of bid due date and audited annual report of immediate preceding financial year is not available, bidder has the option to submit the financial details of the three previous years immediately prior to the last financial year. Otherwise, it is compulsory to submit the financial details of the immediate three preceding financial years.

Example, In case, audited annual report of immediate preceding financial year (year ending 31st March) is not available and where bid closing date is up to 31st December, the financial details of the three previous years immediately prior to the last financial year may be submitted. However, in case the bid closing date is after 31st December, it is compulsory to submit the financial details of the immediate three preceding financial years only.

DOCUMENTS:

Complete Documentary evidence in support of their fulfilling the Qualification Criteria to be provided along with the Technical Bid for the following requirements, **duly attested by Notary:**

- A) Copy of Purchase Order(s), clearly indicating details of work.
- B) Copy of Work Completion Certificate/s against each Purchase Order, towards successful completion of jobs as per the Terms & Conditions of each PO, indicating Basic Value of the Work completed for the said Order/s. Contact details of the End User in terms of Telephone no., Email ID of the concerned Official/s issuing the Work Completion Certificate, etc. are to be provided in the Bid for HPCL to cross-verify the same.

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- C) **The above Purchase Order(s) and Work Completion Certificate(s) must have been issued by the END USER [in whose Installation/Premises the said Works have been executed], and directly issued in the Name of the Bidder only.**

Audited Balance Sheets and Profit & Loss Account Statements.

- 5.0** The Tenderers should submit all Documents in the First Instance (i.e. in the Pre-Qualification/Technical Bid) itself, in support of fulfilling their Pre-Qualification Criteria. HPCL reserves right to complete Evaluation, based on the details furnished along with the Bid, without seeking any additional information.

HPCL reserves right to use their in-house information for assessment of Tenderer's capabilities.

- 6.0** Vendors who are qualifying PQC criteria are advised to make site visit for understanding the site conditions.
- 7.0** HPCL shall not be responsible for any expenses incurred by vendors in connection with the preparation & acceptance of bid, site visit if any and other expenses incurred.
- 8.0** If so desired, vendors shall study the same, understand the scope of work, obtain clarifications, if any, on the scope in its entirety.
- 9.0** Bidder should not be under liquidation, court receivership or similar proceedings.
- 10.0** Bidder shall furnish documentary evidence by way of copies of Purchase orders, completion certificates and balance sheets including Profit and Loss Accounts,

Certificate from Bank etc. along with the Bid to establish Bidder's conformance to Qualification Criteria.

Failure to meet the above Qualification Criteria will render the Bid to be rejected. Therefore, the bidder shall in his own interest furnish complete documentary evidence in the first instance itself, in support of their fulfilling the Qualification Criteria as given above.

- 11.0** Bids may be submitted by:

a) Sole bidder: a single person (Sole Proprietorship) or entity;

b) A newly formed incorporated joint venture (JV) which has not completed 3 financial years from the date of commencement of business;

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- c) Subsidiaries / Affiliates of Indian or foreign companies
- 12.0** Fulfilment of Eligibility criteria and certain additional conditions in respect of each of the above types of bidders are stated below:
- a) The bidder (including an incorporated JV which has completed 3 financial years after date of commencement of business) shall fulfil each qualification criteria (PQC).
- b) In case the bidder is a newly formed and incorporated joint venture and which has not completed three financial years from the date of commencement of business, then either the said JV shall fulfil each qualification criteria (PQC) or any one constituent member/ promoter of such a JV shall fulfil each qualification criteria (PQC). If the bid is received with the proposal that one constituent member/ promoter fulfils each qualification criteria (PQC), then this member/promoter shall be clearly identified and he/it shall assume all obligations under the contract and provide such comfort letter/guarantees as may be required by the Corporation. The guarantees shall cover inter alia the commitment of the member/ promoter to complete the entire work in all respects and in a timely fashion, being bound by all the obligations under the contract, an undertaking to provide all necessary technical and financial support to the JV to ensure completion of the contract when awarded, an undertaking not to withdraw from the JV till completion of the work, etc. See Annexure.
- c) Subsidiaries / Affiliates of Indian or foreign companies which are registered in India and having manufacturing facilities or establishment towards providing services in India are allowed to participate in this tender, subject to meeting the local content provisions as per the MII clause enclosed with the tender. Such entities can participate either on the basis of their credentials (Technical or Financial) or on the basis of the credentials (Technical or Financial) of their parent/ affiliate company, as per the PQC requirements applicable for this tender. If credentials of parent/ affiliate are sought to be relied upon, then the Indian subsidiary must meet the other PQC, either Technical or Financial. Moreover the parent/affiliate will also provide suitable Guarantees to ensure completion of the work in all respects. See Annexure.

In case the parent / affiliate company is from a country which shares a land border with India, then the subsidiary / affiliate company will be eligible to bid in this tender only if the parent / affiliate company is

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registered with the Competent Authority constituted by the Department for Promotion of Industry and Internal Trade (DPIIT).

General Eligibility and Qualification conditions

i) All eligible bidders meeting the eligibility criteria as defined in Instruction to Bidders (ITB/NIT) can participate in the tender.

A firm determined non-performing by the Corporation shall not be eligible to bid during the period so determined.

iii) Even if a bidder meets the eligibility criteria and PQC, he shall be subject to disqualification if he or any of the constituent partners is found to have:

a. made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and/ or;

b. records of poor performance during the last five years, as on the date of application, such as abandoning the work, rescission of the contract for reasons which are attributable to non-performance of the contractor, inordinate delays in completion, consistent history of litigation resulting in awards against the contractor or any of the constituents, or financial failure due to bankruptcy, (The rescission of a contract of venture JV on account of reasons other than non- performance, such as the most experienced partner (major partner) of JV pulling out) and so on:

13.0 THE BIDDERS CAN DOWNLOAD THE TENDER DOCUMENTS FROM THE WEBSITE www.hindustanpetroleum.com OF HPCL, UNDER SECTION "TENDERS" or from <http://etender.hpcl.co.in> AND SUBMIT THE BID OTHER RELEVANT DOCUMENTS on <http://etender.hpcl.co.in> site.

The offers received by fax/ telegram/ e-mail etc will not be considered. Any letters sent by fax/ telegram/ e-mail offering discounts, quoting prices etc will also not be considered.

Notes: Bidder should have digital certificate for participating in this e-tender.

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14.0 **EMD:** The EMD can be accepted either in the form of a **Bank Guarantee or through e-payment.** (other than co-operative bank) in favour of Hindustan Petroleum Corporation Limited, payable at Mumbai or Bank Guarantee in the prescribed proforma issued by a Scheduled Bank in India (other than co-operative banks) and valid for Six (6) months from the due date of submission of bid or can be submitted online thru Net Banking.

Notes:

- (a) Indian Public Sector Enterprises (PSE) are exempted from submitting the EMD, subject to furnishing of the declaration to that effect.
- (b) Vendors registered as Micro/ Small Enterprise (MSEs) or with National Small-scale Industries Corporation (NSIC) in India, for similar works, are also exempted from submitting EMD, subject to furnishing of a copy of valid Udyam Registration certificate/ NSIC certificate duly signed by Chartered Accountant.
- (c) **Start-ups as recognized by Department for Promotion of Industry and Internal Trade (DPIIT) formerly known as Department of Industrial Policy & Promotion (DIPP) are exempted from submission of EMD.**
- (d) **EMD issued by any co-operative bank (scheduled co-operative also) is not acceptable.**
- (e) **Tenders received without EMD will be summarily rejected.**
- (f) **Offers received with Bank Guarantees (in lieu of EMD) of validity shorter than the specified in the format will be rejected.**

Original EMD in a sealed cover, clearly superscribed with Tender No., Due date and time on the envelope, should reach to the following address, preferably by Speed Post, before the due date and time specified in the tender/ addendums thereto.

EMD envelope should be dropped in Materials Box located at Refinery Main Gate or handed over to below mentioned:

**Mr. Abhishek Jaiswal
Chief Manager-Materials
Room No-248, 2nd Floor, New Admin Building
HPCL Mumbai Refinery**

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The scanned copies of EMDs should be uploaded along with other bidding document on <http://etender.hpcl.co.in>.

The tender box will be opened at 14:00 Hrs IST on the due date. Offers of bidders, who have submitted original EMD, will only be decrypted.

- 15.0 Grievance Redressal: There is a Grievance Redressal Mechanism in our Corporation for vendors, participating in the tender, the details of which are available on our website www.hindustanpetroleum.com.
- 16.0 Bids shall be submitted in <https://etender.hpcl.co.in> only
- 17.0 HPCL shall not be responsible for any expense incurred by bidders in connection with the preparation & delivery of their bids, site visit and other expenses incurred during the bidding process.
- 18.0 HPCL reserves the right to reject any or all Bids without assigning any reason, whatsoever.
- 19.0 The contents of this NIT shall prevail, in case of any contradiction with the clauses mentioned elsewhere.
- 20.0 For any updation / amendment to the tender bidders are requested to check at hpcl website www.hindustanpetroleum.com and/ or <http://etender.hpcl.co.in> by frequently visiting the site.