

## NOTICE INVITING TENDER

FOR

### UPGRDAING EXISTING DE-SALTER BY RETROFITTING OF INTERNALS IN CDU III DESALTER 42-V-10

(GLOBAL COMPETITIVE BIDDING)




HINDUSTAN PETROLEUM CORPORATION LTD.

VISAKH REFINERY

Tender no.: 17000236-HD-46009

**IMPORTANT:** Please note that this is an e-Public Tender. Please log in at site (<https://etender.hpcl.co.in>) and respond to the tender. Please note that this is an online tender and **online response submitted** at site (<https://etender.hpcl.co.in>) **shall only be accepted**. No other mode of submission (hard copies in the form of fax, submission by hand etc. or email submission etc.) shall be accepted. The Server Date & Time as appearing on the HPCL website (<https://etender.hpcl.co.in>) shall only be considered for the cut-off date and time for receipt of tenders. For submitting online response, Digital Certificate / Signatures (Class II/ Class III) shall be mandatory. For already existing vendors, in case you are logging in for the first time please ensure to upload your Digital certificate. The process for same is listed in the Help link after logging in. PLEASE LOGIN WITH YOUR EIGHT DIGIT JDE VENDOR CODE AND CORRESPONDING BILL TRACKING SYSTEM (BTS) PASSWORD TO BID FOR THE TENDER. New bidders will have to temporarily register to be able to quote for this tender in eProc system. In case of any difficulty in logging or in case you do not have the BTS password, please contact Eproc helpdesk at: 022- 41146666 on any day between 10.00 AM to 6.00PM except on Sundays/Public holidays. Please refer to help link after logging in, in case you are new to e-Tender.

 <b>Visakh Refinery</b>	<b>NOTICE INVITING TENDER</b>	
	<b>TENDER NO: 17000184-HD-46009</b>	
	<b>RETROFITTING OF INTERNALS IN CDU-III DESALTER 42-V-10</b>	<b>Sheet 2 of 11</b>

**NOTICE INVITING TENDER (NIT) FOR  
UPGRADING EXISTING DE-SALTER BY RETROFITTING OF INTERNALS IN CDU III  
DESALTER 42-V-10**

**TENDER NO. 17000236-HD-46009  
(GLOBAL COMPETITIVE BIDDING)  
E-TENDERING**

**1.0 INTRODUCTION**

The existing CDU-III desalter (42-V-10) is single staged, bi-electric model and designed for crude flow rate of 450m<sup>3</sup>/hr. However, the unit is actually operated at higher feed rates, depending on the type of crude, which impacts the efficiency of the desalter.

Hence Hindustan Petroleum Corporation Limited (HPCL) intends to retrofit the existing CDU-III de-salter by replacing the internals with advanced internals for meeting the present process requirement, at its Visakh Refinery (East Coast- Andhra Pradesh, India).

**2.0 SCOPE OF WORK:**


- 2.1 Scope includes design, selection, engineering, manufacture, procurement of materials and bought out components, assembly at shop, supply of all internals of de-salter like electrodes, transformers, insulators, inlet stream feed distributors, outlet collector headers, online desludging headers, effluent header and wash water headers (if provided) along with their supporting arrangement, supply of all supported ancillaries such as power units inclusive if brushing assemblies, local power unit indicating panel, supervision for installation of new internals along with commissioning and PGTR
- 2.2 The supply shall necessarily include but not be limited to inspection/testing (including TPI), packing & forwarding, delivery, all mandatory & commissioning spares, special tools & tackles, including Mechanical, Electrical and Instrumentation disciplines, Site supervision for erection, Commissioning & Performance Guarantee Test Run (PGTR), supply of documents, training of HPCL personnel at HPCL – Visakh Refinery site.

**3.0 DELIVERY SCHEDULE:**

- 3.1. The Delivery Schedule shall be as per Clause 9.0 of “Specific Job Requirements” document (Attachment – 1) (Doc. No. VR-42-V-10-SJR).

**4.0 SALIENT FEATURES OF BIDDING DOCUMENT:**

a)	Tender Document No.	:	<b>17000236-HD-46009</b>
b)	Bidding Document on Website	:	<b>23-Dec-2017</b>

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c)	Earnest Money Deposit/ Bid Security	:	<b>INR 10,00,000/- for Indian Bidders EUR 12920 / USD 15408 for Foreign Bidders</b>
d)	Pre-Bid Meeting	:	<b>04-Jan-2018 @ 1030 Hrs (IST)</b>
e)	Due date of Receipt of Bidder's Queries for Pre-bid Meeting	:	<b>02-Jan-2018 @ 1500 Hrs (IST)</b>
f)	Last date and time for submission of <b>EMD by POST</b> to the address below	:	<b>19-Jan-2018 @ 1500 Hrs (IST)</b>
g)	Last Date and time of Online submission of Bids (Bid Due Date)	:	<b>19Jan-2018 @ 1500 Hrs (IST)</b>
h)	Opening of EMD in physical form	:	<b>19-Jan-2018 @ 1500 Hrs (IST)</b>
i)	Opening of Pre- qualification Bids (Part-I) in eProc site	:	<b>19-Jan-2018 @ 1500 Hrs (IST)</b>
j)	Opening of Techno commercial (Un-priced) Bids (Part-II)	:	Shall be opened online in e-Proc site after review of Pre-qualification Bids (Part-I)
k)	Opening of Priced Bids (Part-III)	:	Shall be opened online in e-Proc site after review of Techno-Commercial Bids (Part-II)

EMD (Part-I of bid) shall be submitted to:

GM – Project Materials  
Project Materials Department  
PO Box: 15, Hindustan Petroleum Corporation Limited  
Malkapuram, Visakhapatnam – 530 011  
Andhra Pradesh, India.  
Telephone No.: 0891-289 4302 / 4327 / 4328  
E-mail: [pradipsaha@hpcl.in](mailto:pradipsaha@hpcl.in) / [sknet@hpcl.in](mailto:sknet@hpcl.in) / [ssathi@hpcl.in](mailto:ssathi@hpcl.in)

***PRE-BID MEETING***

The Bidder shall attend a pre-bid meeting at HPCL Visakh Refinery, Visakhapatnam, wherein the clarifications will be provided to all the technical-commercial queries pertaining to the tender. However, such list of queries should be forwarded by the bidder before the due date of Receipt of Bidder's Queries for Pre-bid Meeting.

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Clarifications to all techno-commercial queries will be provided during this meeting and no further queries will be acceptable after completion of this meeting. The pre-bid meeting is scheduled at HPCL Visakh Refinery, Visakhapatnam on the date mentioned above. If required, the bidder shall extend their stay to clarify all their queries for submission of their firm offer.

All clarifications regarding to Pre Bid Queries shall be furnished to vendors during Pre Bid Meeting & shall also be posted on website. Vendor shall consider all the pre-bid discussions and subsequent corrigendums issued if any, in his priced bid submitted on or before the bid due date, which shall be firm and final. No revisions to the quoted price and no further queries will be allowed thereafter.

## **5.0 PRE- QUALIFICATION CRITERIA (PQC):**

Tenderers intending to participate this tender shall fulfil the qualification criteria, stipulated at 5.1, 5.2, 5.3 and 5.4 below.

### **5.1 FINANCIAL CRITERIA:**


5.1.1 The average annual Financial Turnover of the Bidder during the last 3 years, viz., FY 2014-15, FY 2015-16 & FY 2016-17, should be at least **INR 1,46,64,720/- (For Indian Bidders) or EUR 189,470 or USD 225,960 (For foreign Bidders)** as per the audited financial results. If audited financial results of FY 2016-17 are not available, audited financial results of FY 2013-14 are to be submitted by the bidder.

### **5.2 TECHNICAL CRITERIA:**

5.2.1. The bidder shall have designed, Engineered, Packaged, tested, supplied and commissioned including Performance Guarantee Test Run (PGTR) during the last 7 years ending last day of the month previous to the one in which bids are invited, at-least one de-salter system with **Bi-Electric or EDGE-II or Equivalent or Superior latest technology** for a new or revamp project. Such de-salter system shall have completed 4 years of satisfactory operation at site, as on last date of bid submission. The minimum capacity of such de-salter system shall not be less than 90000 BOPD (4.5 MMTPA) and should be designed to process crudes below 30 API. This experience should comply with any one of the following clauses:

- a. Three similar completed works, each costing not less than INR 1,95,52,960/- (for Indian Bidders) or EUR 252,622 / USD 301,278 million (for Foreign Bidders).  
or
- b. Two similar completed works, each costing not less than INR 2,44,41,200/- (for Indian Bidders) or EUR 315,778 / USD 376,598 (for Foreign Bidders)  
or
- c. One similar completed work costing not less than INR 3,91,05,920/- (for Indian Bidders) or EUR 505,244 / USD 602,557 (for Foreign Bidders)

5.2.1 Similar work means - design, sourcing of materials, manufacturing, testing, supply, commissioning and PGTR of De-salter system.

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5.2.2 Bidder shall submit Purchase Order (PO) copies and performance certificates from clients to meet the experience criteria stipulated under 5.2.1a/5.2.1b/5.2.1c above. For eg., if the bidder chooses to qualify himself under point “5.2.1(b) – two similar works” above, bidder shall submit 2 PO copies meeting the stipulated work value along with performance certificates against the same PO.

5.2.3 In addition to the above, bidder shall provide documentary evidence from client to prove that the offered model has a Proven Track Record (PTR) of 4 years of satisfactory & uninterrupted operation.

5.2.4. All documents furnished by the Bidder in support of meeting the Experience and Financial criteria of BQC shall be:

Either

Duly certified by Statutory Auditors of the Bidder (or) by practicing Chartered Accountant (not being an employee or a Director or not having any interest in the Bidder’s company/ firm) where audited accounts are not mandatory as per law.

Or

Duly notarized by any Notary Public in the Bidder’s country. In case of notarization, Bidder shall also submit an Affidavit as per the format enclosed in the Bidding Document, signed by the authorized signatory of the Bidder.

### 5.3 ELIGIBILITY OF BIDDERS

5.3.1 All bidders shall be required to provide a declaration stating that they have not been banned or delisted by any government or quasi government agencies or PSUs. If a bidder has been banned by any government or quasi government agencies or PSU, this fact must be clearly stated and it may not necessarily be a cause of disqualification. **If declaration is not given, the bid shall be rejected as non – responsive.**

5.3.2 Parties who are affiliates of one another can decide which Affiliate will make a bid. Only one affiliate may submit a bid. Two or more affiliates are not permitted to make separate bids directly or indirectly. If 2 or more affiliates submit a bid, then any one or all of them are liable for disqualification. However, upto 3 affiliates may make a joint bid as a consortium, and in which case the conditions applicable to a consortium shall apply to them.

“Affiliate” of a Party shall mean any company or legal entity which:

(a) Controls either directly or indirectly a Party, or

(b) Which is controlled directly or indirectly by a Party; or


(c) Is directly or indirectly controlled by a company, legal entity or partnership which directly or indirectly controls a Party.

“Control” means actual control or ownership of at least a 50% voting or other controlling interest that gives the power to direct, or cause the direction of, the management and material business decisions of the controlled entity.

5.3.3 Bids may be submitted by:

a) A single person/ entity (called sole bidder);


b) A newly formed incorporated joint venture (JV) which has not completed 3 financial years from the date of commencement of business;

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- c) A consortium (including an unincorporated JV) having a maximum of 3 (Three) members;
- d) An Indian arm of a foreign company.

5.3.4 Fulfilment of eligibility criteria and certain additional conditions in respect of each of the above 4 types of bidders is stated below, respectively:

- a) The sole bidder (including an incorporated JV which has completed 3 financial years after date of commencement of business) shall fulfil each eligibility criteria.
- b) In case the bidder is a newly formed and incorporated joint venture and which has not completed three financial years from the date of commencement of business, then either the said JV shall fulfil each eligibility criteria or any one constituent member / promoter of such a JV shall fulfil each eligibility criteria. If the bid is received with the proposal that one constituent member / promoter fulfils each eligibility criteria, then this member / promoter shall be clearly identified and he/it shall assume all obligations under the contract and provide such comfort letter / guarantees as may be required by Owner. The guarantees shall cover inter alia the commitment of the member / promoter to complete the entire work in all respects and in a timely fashion, being bound by all the obligations under the contract, an undertaking to provide all necessary technical and financial support to the JV to ensure completion of the contract when awarded, an undertaking not to withdraw from the JV till completion of the work, etc.
- c) In case of bidder(s) is / are a consortium (including an unincorporated JV), then the following conditions, as applicable, shall apply:
  - 1) Each member in a consortium may only be a legal entity and not an individual person;
  - 2) The bidder shall specifically identify and describe each member of the consortium;
  - 3) The consortium member descriptions shall indicate what type of legal entity the member is and its jurisdiction of incorporation (or of establishment as a legal entity other than as a corporation) and provide evidence by a copy of the articles of incorporation (or equivalent documents);
  - 4) One participant member of the consortium shall be identified as the “Prime member” and contracting entity for the consortium;
  - 5) This prime member shall be solely responsible for all aspects of the Bid/Proposal including the execution of all tasks and performance of all consortium obligations;
  - 6) The prime member shall fulfil each eligibility criteria;
  - 7) A declaration shall be given from each of the consortium member in the form of a letter signed by a duly authorized officer clearly identifying the role of the member in the Bid and the member’s commitment to perform all relevant tasks and obligations in support of the prime / lead member of the consortium and a commitment not to withdraw from the consortium;
  - 8) No change shall be permitted in the number, nature or share holding pattern of the Consortium members after pre-qualifications, without the prior written permission of the owner.
  - 9) No change in project plans, time tables or pricing will be permitted as a consequence of any withdrawal of failure to perform by a consortium member;
  - 10) No consortium member shall hold less than 25% stake in a consortium;

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- 11) Entities are affiliates of one another are allowed to bid either as a sole bidder or as a consortium only;
- 12) Any person or entity can bid either singly or as a member of only one consortium.

- d) In case the bidder is an Indian arm (Subsidiary, authorized agent, branch office or affiliate) of a foreign bidder, then the foreign bidder shall have to fulfil each eligibility criteria. If such foreign company desires that the contract be entered in to with the Indian arm, then proper back to continuing (parent company) guarantee shall be provided by the foreign company clearly stating that in case of any failure of any supply or performance of the equipment, machinery, material or plant or completion of work in all respects and as per the warranties/ guarantees that may have been given, then the foreign company shall assume all obligations under the contract. Towards this purpose, it shall provide such comfort letter/ guarantees as may be required by Owner. The guarantees shall cover inter alia the commitment of the foreign company to complete the entire work in all respects and in a timely fashion, being bound by all the obligations under the contract, an under taking to provide all necessary technical and financial support to the contract when awarded, an undertaking not to withdraw from the contract till completion of the work, etc.”

#### **5.4 DOCUMENTS REQUIRED AS PART OF PRE – BID QUALIFICATION CRITERIA**

- 5.4.1 The bidder shall furnish documentary evidence by way of notarized copies of Balance sheets or Audited Financial Statements, including Profits & Loss Accounts, Bank Certificates/ Solvency Certificates, etc. along with their Bid, to establish Bidder's conformance to the Financial Qualification Criteria mentioned in clause 5.1 above.
- 5.4.2 The bidder shall furnish documentary evidence by way of notarized copies of Work Orders/ Purchase Orders, Completion Certificates in support of meeting the qualifying criteria to support of their Bid., to establish Bidder's conformance to the Technical Qualification Criteria mentioned in clause 5.2 above.
- 5.4.3 Both financial and technical criteria shall be met with, for qualification of the bidder. Failure to meet any of the above qualification criteria will render the bid liable for rejection.
- 5.4.4 Any additional documents if deemed necessary to establish the qualifying requirements shall be submitted by the Bidder.
- 5.4.5 Submission of authentic documents is the prime responsibility of the Bidder. However, HPCL reserves the right of getting the document cross verified, at their discretion from the document issuing authority.
- 5.4.6 HPCL reserves the right to complete the evaluation based on the details furnished (without seeking any additional information) and / or in-house data, survey or otherwise.
- 5.4.7 Failure to meet the above Qualification Criteria will render the Bid to be summarily rejected. Therefore, the bidder shall in his own interest furnish complete documentary evidence in the first instance itself along with their bids, in support of their fulfilling the Qualification Criteria as given above.
- 5.4.8 The tenderers should submit all the documents in the first instance (i.e., in the Pre-Qualification Bid) itself, in support of fulfilling their pre-qualification criteria. HPCL reserves the right to complete the evaluation based on the details furnished along with the bid, without seeking any additional information. HPCL also reserves the right to use their in-house information for assessment of Tenderer's capabilities.



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**6.0 SUBMISSION OF BIDS & VALIDITY**

- 6.1 Bids are required to be submitted only through HPCL e-procurement site (<https://etender.hpcl.co.in>) using valid digital signature Certificates.
- 6.2 Physical Bids / Offers or Bids through any other mode shall not be accepted. The Offers submitted through e-tendering system, as above shall only be considered for evaluation and ordering. Bids sent through Fax/E-mail/Courier/Computer floppy/CD/Pen Drive shall not be accepted.
- 6.3 Bidders are requested to get acquainted with the E-Tendering System in advance and obtain/seek clarifications, if any from E-proc helpdesk at: 022- 41146666 on any day between 10.00 AM to 6.00PM except on Sundays/Public holidays.
- 6.4 Validity of bid shall be **4 (four)** months from the bid due date / extended due date.


**7.0 BID SECURITY /EARNEST MONEY DEPOSIT (EMD):**

- 7.1. Tenderers should submit EMD (Earnest Money Deposit) of ₹10,00,000/-, as mentioned in clause no. 4.0 above.
- 7.2. EMD shall in the form of Demand Draft issued by an Indian Scheduled Bank or from any Indian branch of an international bank (other than Co-operative Banks) in favour of Hindustan Petroleum Corporation Limited, payable at Visakhapatnam **(OR)** in the form of Non-Revocable Bank Guarantee on ₹100/- (Rupees One Hundred only) non-judicial stamp paper (as per format enclosed) issued by a Scheduled Bank (other than Co-operative banks) and valid for Six Months from the date of opening of Un-Priced Bid. **(OR) Thru e-payment/wire transfer; thru HPCL's e-procurement portal.** HPCL shall not be liable to pay any bank charges, commission or interest on the amount of bid security
- 7.3. In case, EMD is in the form of irrevocable Bank Guarantee the same shall be from any Indian scheduled Bank or from a branch of an International bank situated in India and registered with the Reserve Bank of India as scheduled foreign bank. All Foreign Bank Guarantees will be confirmed by a bank located in India acceptable to the Corporation. Any Bank Guarantee submitted by a tenderer shall be confirmed by the Issuing Bank within 10 days of receipt of HPCL's letter requesting for confirmation that it is genuine and validly issued in favour of HPCL. In this regard, the complete contact details (Name, Designation, Address, Tel No., mobile no., Fax No. and Email ID) of the issuing bank/correspondent bank in India should be mentioned in the covering letter of the Bank Guarantee.
- 7.4. **Tenders received without Earnest Money Deposit will be rejected**, subject to exemptions as mentioned at clause no. 8 below.

**8.0 EXEMPTION OF EMD/ BID SECURITY:**

- 8.1. Public Sector Enterprises and Agencies registered as Micro/Small Enterprises (MSEs) or with National Small Scale Industries Corporation (NSIC) are exempted from EMD. For this purpose, in the event of the tenderer being a Public Sector Enterprise, a declaration to that effect and in case of agencies registered with NSIC or a MSEs, a copy of the registration Certificate or acknowledged copy of Entrepreneur Memorandum (EM-II) should be submitted.
- 8.2. Industries registered with MSME shall provide necessary documentary evidence duly certified by statutory auditor as per Bidding Document. Also, the MSE / NSIC certificate provided should have validity for minimum period of six months from the date of opening of un-priced bid; **failing which the bids shall be summarily rejected.**



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#### 9.0. INTEGRITY PACT

The Integrity Pact duly signed by the authorized official of HPCL and the contractor will form part of this contract / Purchase order. The bidder shall comply with the requirements of the Integrity Pact. Pro-forma of Integrity Pact, which is issued along with the bidding document shall be returned by the bidder long with technical bid, duly signed by the same signatory who signs the bid i.e. who is duly authorized to sign the bid. All the pages of the Integrity Pact shall be duly signed by the same signatory.

**Agency's failure to return the Integrity Pact along with the bid, duly signed, shall lead to rejection of such Offer.**

If the Bidder has been disqualified from the tender process prior to the award of contract according to the provisions under Integrity Pact, HPCL shall be entitled to demand and recover from bidder Liquidated damages amount by forfeiting the EMD/Bid security (Bid Bond) as per provisions of Integrity Pact.

If the contract has been terminated according to provisions of the Integrity Pact, or if HPCL is entitled to terminate the contract according to provisions of Integrity Pact, HPCL shall be entitled to demand and recover from the Contractor liquidated damages amount by forfeiting the Performance Bank Guarantee / Security Deposit as per Integrity Pact.

#### 10.0 INSTRUCTIONS REGARDING SUBMISSION OF BIDS:

10.1 Bid shall be submitted under 3 bid system in THREE PARTS as follows:

- EMD AND IP (THROUGH POST)
- PART-I: PRE-QUALIFICATION BID (IN EPROC SYSTEM)  
All the required documents pertaining to Pre-Qualification Criteria as required in this tender should be submitted online in the e-Proc system.
- PART-II: UN-PRICED TECHNO-COMMERCIAL BID (IN EPROC SYSTEM)
- PART-III: PRICED BID (IN EPROC SYSTEM)

10.2. **For submission of EMD online**, please refer HPCL's e-procurement portal for guidelines on the same. **For submission of EMD in sealed envelope**, kindly follow the following procedure:

Please ensure to submit **EMD / Exemption details** (EMD format attached) & **IP in Separate Sealed Envelope**, [on or before the Tender Due Date/ Extended Due Date & Time]:


The above Envelope shall be superscribed as follows:

<b>EMD &amp; IP</b>	
<b>TITLE</b>	<b>: DESALTER INTERNALS FOR 42-V-10</b>
<b>TENDER NO.</b>	<b>: 17000236-HD-46009 / SS</b>
<b>TENDER DUE DATE</b>	<b>: 19-Jan-2018 at 1500 Hrs</b>

NOTE:

**The above sealed envelope** shall be dropped in the tender box kept at the office of GM-Project Materials, on or before the tender due date / extended Due Date.

Please note that **Non-receipt of EMD/Exemption Details on or before Due Date/ Extended Due date shall lead to rejection of all such bids.** HPCL shall not be

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responsible for any postal delays or non-receipt of EMD by tender due date and time, reasons whatsoever. In case Prices pertaining to the line items of the tender are mentioned the envelope, such Offers shall be summarily REJECTED, WITHOUT ANY reference to and/ or correspondence with the Tenderer.

**Tenders received after the stipulated date and time for receipt of the tenders, due to any reasons what so ever shall be rejected.**


- 10.3. The bids prepared by the bidder, all correspondences and documents relating to the bids, exchanged by the bidder with HPCL, shall be written in English language only. Any printed literature furnished by the Bidder may be in another language, provided that the literature is accompanied by an authentic English translation, in which case, for the purpose of interpretation of the document, the English version will govern
- 10.4. Bidders are requested to quote all the relevant information like taxes and duties, delivery period, and all other information as sought in the applicable columns in tender in the un-priced bid format.
- 10.5. Subsequent to the submission of bid, bidders are not allowed to change the price.

#### **11.0 SEQUENCE OF BID OPENING:**

- 11.1. First, the envelope superscribed with EMD&IP shall be opened.
- 11.2. After verification and establishing correctness of all the enclosures, PART-I i.e. Prequalification bid shall be opened in the e-proc site.
- 11.3. After verification and establishing correctness of the enclosures i.e. PQC, the PART-II i.e. Unpriced bid shall be opened in the e-proc site.
- 11.4. After establishing techno-commercial acceptability of the unpriced techno-commercial offers, the PART-III i.e. the priced offers of only techno-commercially acceptable bidders shall be opened in the e-proc site. The Time and Date of opening of the Priced Bids is intimated, subsequently, only to the techno commercially acceptable bidders
- 11.5. The opening of Pre-Qualification Bid, Un-priced Bid and Priced Bid can be witnessed by the bidders in e-Proc site.
- 11.6. Reverse Auction, if applicable, shall be conducted at the discretion of HPCL before opening of priced offers of only techno-commercially acceptable bidders. The detailed terms and conditions of Reverse Auction are as per tender documents.

#### **12.0 ORIGINAL DOCUMENTS**

- 12.1. The following documents in addition to uploading the scanned copies of the same on the HPCL's e-procurement website, shall also be submitted in Original in physical form on or before bid due date and time at the address mentioned under clause no. 4.0 failing which the bid shall be rejected outrightly and un-priced bid opening of such bidder shall not be carried out
  - i. EMD / Bid Security
  - ii. Integrity Pact
- 12.2. In addition to documents specified at a) above, the following documents shall be submitted in original:
  - i. Supporting documents pertaining to 'PQC' duly authenticated as mentioned in clause 5 above.
  - ii. Power of Attorney

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- 13.0** HPCL reserves the right to assess bidder's capability and capacity to perform the contract by taking into account various aspects such as concurrent commitments and performance etc. of the Bidder, should the circumstances so warrant such assessment in the overall interest of the project. HPCL reserves the right to complete the evaluation based on the details furnished without seeking additional information.
- 14.0** Grievance Redressal: There is a Grievance Redressal Mechanism in HPCL for vendors, participating in the tender, the details of which are available on HPCL website [www.hindustanpetroleum.com](http://www.hindustanpetroleum.com) .
- 15.0** HPCL shall not be responsible for any costs or expenses incurred by bidder in connection with the preparation or delivery of Bids, including costs and expenses related with visits to the site.
- 16.0** Bids received after stipulated last date and time, due to any reasons what-so-ever, including postal delays, will not be considered.
- 17.0** HPCL reserve the right to reject any or all Bids received without assigning any reason.
- 18.0** Tender opening (unpriced bid as well as priced bid) will be done online at the time and dates specified in the tender. Vendors who have responded to the tender are requested to login at the specified date and time at HPCL e- procurement website (<http://etender.hpcl.co.in>) for witnessing the tender opening (unpriced bid as well as priced bid in case of technically accepted vendors)
- 19.0** Clarifications if any, can be obtained through e-mail: [pradipsaha@hpcl.in](mailto:pradipsaha@hpcl.in) / [sknet@hpcl.in](mailto:sknet@hpcl.in) / [ssathi@hpcl.in](mailto:ssathi@hpcl.in) .

GM-Project Materials  
HPCL-Visakh Refinery

**LIST OF ANNEXURES:**

- Attachment 1 : Specific Terms and Conditions
- Attachment 2A : Process Datasheet for De-salter
- Attachment 2B : P&ID for Crude Distillation Unit-III
- Attachments 3 & 3A : Existing De-salter engineering drawings
- Attachment 4 : Power Transformer Data Sheet
- Attachment 5 : Specification for Oil Filled Transformers & ITP
- Attachment 6 : Deviation Format
- Attachment 7 : Integrity Pact
- Attachment 8 : HPCL's GTC for Supply
- Attachment 9 : Arbitration Clause for Foreign Bidders
- Attachment 10 : Formats for Form 10-F and Permanent Establishment Declaration  
(Foreign Vendors)
- Attachment 11 : Formats for BGs