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 	SUPPLY/FABRICATION/ERECTION OF SS304 SCH 40 FOAM P/L & MISC WORKS AT RJY TML	



HINDUSTAN PETROLEUM CORPORATION LIMITED

(A Government of India Enterprise)

Central Procurement Organisation Mktg.

9 Floor, A wing, Marathon Futurex Building, N. M. Joshi Marg, Mumbai 400 013

SUPPLY/FABRICATION/ERECTION OF SS304 SCH 40 FOAM P/L & MISC WORKS AT RJY TML

e-Tender No. 5100012113 Dated 29.04.2024

Due On: 22.05.2024 at 15:00 Hrs

Contact us- IN VIEW OF PANDEMIC, HELPDESK IS NOW AVAILABLE WITH LIMITED RESOURCES FROM 1000 HRS TO 18 00 HRS ON MOB NO 8080429356 or 7666971998 or 9082727597 or 8291666749 or 9004219971. ALTERNATELY VENDOR MAY SEND MAIL ON eprochelpdesk@mail.hpcl.co.in







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Abbreviations used in this Tender

No.	Abbreviation	Meaning
1	PO	Purchase Order
2	CAMC	Comprehensive Annual Maintenance Contract
3	PQC	Pre-qualification Criteria
4	PAN	Permanent Account Number
5	EMD	Earnest Money Deposit
6	BG	Bank Guarantee
7	CPBG	Composite Performance Bank Guarantee
8	QAP	Quality Assurance Plan
9	SD	Security Deposit
10	MSE	Micro & Small Enterprises
11	DD	Demand Draft
12	GTC	General Terms and Conditions
13	SBI	State Bank Of India
14	PLR	Prime Lending Rate
15	GST	Goods & Services Tax
16	HSE	HEALTH, SAFETY AND ENVIRONMENT
17	MSV	Mounded Storage Vessels
18	SOQ	Schedule Of Quantities
19	SBI	State Bank Of India
20	PLR	Prime Lending Rate
21	GST	Goods & Services Tax
22	TPIA	Third Party Inspection Agency
23	BOQ	Bill of Quantity
24	KOM	Kick off Meeting

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NIT (NOTICE INVITING TENDER)

1. INTRODUCTION

Competitive Offers are invited from **Indian** bidders with sound technical and financial capabilities fulfilling the qualifying requirements stated in this tender floated for carrying out supply, fabrication and erection of SS304 SCH40 Foam pipelines & Misc. Jobs at HPCL Rajahmundry Terminal

Address of Location:

Hindustan Petroleum Corpn. Ltd.
Rajahmundry Terminal
Korukonda – Gokavaram High Road
Gummalladoddi,
Gokavaram Mandal,
East Godavari Dist – 533239

CONTACT PERSONS AT HQO FOR TECHNICAL CLARIFICATIONS:

Contact person for Technical queries:



S. No.	Location	Contact Person	Designation	Phone
1	Rajahmundry Terminal	A Selvam	Sr.Manager-Installation	9677128504

2. Pre Bid Meeting & Scope of Work:

This tender is floated for carrying out various supply, fabrication and erection of SS304 SCH40 Foam pipelines & Misc. Jobs at HPCL Rajahmundry Terminal.

Detailed scope with technical specs and Schedule of item are provided with this tender

3. PRE-QUALIFICATION CRITERIA:

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1. The following are the **Financial & Technical Pre-Qualification Criteria:**

a) Financial:

- i. The Minimum Average Annual Financial Turnover during the last three years ending on 31.03.2024 should be as given in the table below:



Sr. No.	Schedule	Minimum Average Annual Financial Turnover (Rs Lakhs).
1	Rajahmundry Terminal	140
	Total	

- ii. While computing the Annual Turnover, other income shall not be considered.
- iii. Average Turnover shall be determined by summing up the annual turnover of each financial year and dividing the sum by three. In the event a bidder does not have turnover in any one or two of the years of the submitted financial years, the turnover for that/those years shall be taken as Nil and the average turnover will be calculated by considering the denominator as 3 years – to determine the conformity to the turnover criteria.

b) Technical:

Bidder during the last seven years ending on 31.03.2024 should have successfully carried out and completed similar work(s)* meeting any of the criteria as stated in below with executed value as indicated in columns under respective Part(s)

Schedule	To quote for the following Locations	I One (1) similar (*) completed works costing not less than the following amount (In ₹ lakhs)	II Two (2) similar (*) completed works each costing not less than the following amount (In ₹ lakhs)	III Three (3) similar (*) completed works each costing not less than the following amount (In ₹ lakhs)
Schedule	RJY TML	375	230	185



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For arriving at cost of similar work, the value of work executed shall be brought to current costing level by enhancing the actual value of work at simple rate of seven percent per annum, calculated from the date of completion to the date of bid opening.”

***Definition of Similar Work:** Similar works shall mean works comprising of Mechanical SS304 piping works (fabrication and laying and associated works like testing, painting etc.) of min size of 2 inch and above or construction and erection of tanks (Above Ground of min capacity of 1000 KL and above) or works like laying of hydrant lines, foam lines etc with or without supply of material, but excluding the cost of free issue materials supplied by OWNER in India for OMCs

The bidders to note that to meet the above requirement:

- A) All work orders offered towards PQC – Technical should be supported by Completion Certificate or Certified bills or Proof of Payment.
- B) Submission of the Purchase Order / Work Order is mandatory and it should clearly mention the details of work executed/supplies made by the vendor so as to enable us to identify whether the vendor meets the technical criteria stipulated above or not.
- C) Bidder shall furnish documentary evidence i.e. copies of work orders/ relevant pages of contract, completion certificate, annual reports containing audited balance sheets and profit & loss accounts statement, in the first instance itself, in support of their fulfilling the qualification criteria. HPCL reserve the right to complete the evaluation based on the details furnished without seeking any additional information.
- D) Works of Maintenance and Works carried out under Sub-Contract without consent from Principal Client/Owner, will not be considered as Similar Completed Work.
- E) **Only completed Work/Purchase orders will be considered.**
- F) In case composite works is executed, the value of only those items conforming to the Similar works mentioned in the tender, shall be considered. *To arrive at Value of Similar works mentioned in tender, the required break up shall be given by the party, duly certified by a Chartered Accountant. In the absence of work breakup from bidder, HPCL shall arrive at the breakup on their own and such calculation shall be final and binding on the bidder.*
- G) Documents (PO copies & completion certificates) of sub contracted jobs shall be accepted only if the bidder submits documentary evidence that the sub-contractor has

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been approved or recognized by the client/owner (company issuing the main purchase order), and that the main job has been completed i.e., copy of completion certificate of the main job issued by the owner/client to the main contractor to be submitted. This document is not required if the completion certificate of the sub contracted work is issued or certified by the client/owner.

- H) If the documents i.e. Purchase Order/Balance Sheets submitted by the bidder for PQC compliance are in foreign currency, then the same will be evaluated basis the currency conversion rate (RBI reference rate) prevailing as on that date of the document .e.g. Date of purchase order etc.

2. Bidders may also bid under following categories:

- i. Parties who are affiliates of one another can decide which Affiliate will make a bid. Only one affiliate may submit a bid. Two or more affiliates are not permitted to make separate bids directly or indirectly. If 2 or more affiliates submit a bid, then any one or all of them are liable for disqualification. “Affiliate” of a Party shall mean any company or legal entity which:


- (a) Controls either directly or indirectly a Party, or
- (b) Which is controlled directly or indirectly by a Party; or
- (c) Is directly or indirectly controlled by a company, legal entity or

Partnership firm which directly or indirectly controls a Party “Control” means actual control or ownership of at least a 50% voting or other controlling interest that gives the power to direct, or cause the direction of, the management and material business decisions of the controlled entity.

- ii. Bids may be submitted by:

- a) A single person/ entity (called sole bidder);
- b) A newly formed incorporated joint venture (JV) which has not completed 3 financial years from the date of commencement of business;
- c) Subsidiaries / Affiliates of Indian / foreign companies



- iii. Fulfilment of Eligibility criteria and certain additional conditions in respect of each of the above types of bidders are stated below, respectively:

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- a. The bidders (including an incorporated JV which has completed 3 financial years after date of commencement of business) shall fulfil each eligibility criteria on individual / combined basis.
- b. In case the bidder is a newly formed and incorporated joint venture and which has not completed three financial years from the date of commencement of business, then either the said JV shall fulfil each eligibility criteria or any one constituent member/ promoter of such a JV shall fulfill each eligibility criteria. If the bid is received with the proposal that one constituent member/ promoter fulfils each eligibility criteria, then this member/promoter shall be clearly identified and he/it shall assume all obligations under the contract and provide such comfort letter/guarantees as may be required by Owner. The guarantees shall cover inter alia the commitment of the member/ promoter to complete the entire work in all respects and in a timely fashion, being bound by all the obligations under the contract, an undertaking to provide all necessary technical and financial support to the JV to ensure completion of the contract when awarded, an undertaking not to withdraw from the JV till completion of the work, etc.
- c. Subsidiaries/Affiliates of Indian or foreign companies which are registered in India and having manufacturing facilities or establishment towards providing seRVlces in India are allowed to participate in this tender, subject to meeting the local content provisions as per the PPLC clause enclosed with this tender. Such entities can participate either on the basis of their credentials (Technical & Financial) or on the basis of the credentials (Technical or Financial) of their parent company, as per the PQC requirements applicable for this tender. However, the Indian subsidiary must meet at least one of the PQC, either Technical or Financial.
- d. In case the parent / affiliate company is from a country which shares a land border with India, then the subsidiary / affiliate company will be eligible to bid in this tender only if the parent / affiliate company is registered with the Competent Authority constituted by the Department for Promotion of Industry and Internal Trade (DPIIT).”

B) Information/Documents required along with the Bid Document:

- i) Title, style and postal address of the firm.
- ii) Communication particulars including telephone numbers, fax numbers and e- mail address.

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- iii) Following documents are required to be submitted as proof of meeting Bid Qualification Criteria (Financial) in the first instance itself. HPCL reserve the right to complete the evaluation based on the details furnished without seeking any additional information

Notarized copies of Audited Annual Reports/Balance sheet & Profit and Loss account for the last three financial years ending March'23/ June'22/ September'22/ December'22.

- iv) Following documents, duly notarized, are required to be submitted as proof of meeting bid qualification criteria (Technical) in the first instance itself. HPCL reserve the right to complete the evaluation based on the details furnished without seeking any additional information.
- a) Purchase Order or Work Order with relevant pages of contract
 - b) Certificate of Completion of Work order of relevant PO's (having cross reference to PO), clearly mentioning the scope of work and the final value along with name certified by owner/client for whom the purchase/work order had been executed.
- v) In case of composite works executed (other items/works outside the similar work requirement), to arrive at value of similar works mentioned in the tender, the required break up shall be given by the party with notarization. In absence of work breakup from bidder, HPCL shall arrive at the break up on their own and such calculation shall be final and binding on the bidder.
- vi) Bidder shall furnish documentary evidence (separately for each work order) in support of their fulfilling the qualifying requirements.
- vii) HPCL reserves the right to seek information/ original documents from bidders, in addition to details furnished in original bid, to complete the evaluation.

iv. Important Notes

- Bidders are required to meet both the above criteria viz., Financial 1(a) & Technical 1(b) for qualifying. Bids not meeting any of the above criteria shall be rejected.
- For Micro and Small Enterprises Bidder/s, Clause No. I (a) – Financial & Clause No. I (b) – Technical Criteria will be relaxed by 15%. Such Bidder/s are required to submit valid MSME/UDYAM registration certificate along with the bid

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- In case of multiple schedules in the tender and if any bidder is participating in more than one schedule, then the technical criteria and the annual turnover amounts shall be the combined value of the amounts mentioned against the respective schedules.



4. EARNEST MONEY DEPOSIT (EMD):

The bidders shall submit along with the Techno Commercial Bid an Earnest Money Deposit as mentioned in below table for each Schedule, for participating in more schedules cumulative EMD amount will be applicable for participating in the tender for participating by crossed account payee Demand Draft / Non Revocable Bank Guarantee drawn on / from any Nationalized/Scheduled bank (other than co-operative bank). Format for EMD BG is attached with this tender. EMD should be submitted along with the Techno Commercial Bid.

Location	EMD amt. in Rs.
Rajahmundry	9,33,333 /-

EMD can be submitted as follows: -

- i. EMD can be accepted either in the form of a Bank Guarantee or through e-payment. Nationalized / Scheduled Banks other than Co-operative Banks. The Bank Guarantee in lieu of EMD should have a validity of 180 days from the due date of this tender. If due date is extended, then that many number of days shall be added to the validity period.
 - ii. DDs, Cheques, Cash, Money Orders, Fixed deposit Receipts etc. towards EMD are not acceptable. Similarly, request for adjustment against any previously deposited EMD / Pending Dues / Bills / Security Deposits of other contracts etc. will not be accepted towards EMD. vi. Instructions to submit online payment E-payment facility in E-tendering portal
- a) Bids not accompanied by EMD or required documents for exemption from EMD shall not be considered at all.
 - b) EMD to be submitted before the due date and time of opening of the Techno Commercial bid of the tender for verification.

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- c) EMD should be submitted in physical form in a separate sealed envelope boldly superscribed on the outer cover with i) Tender No. ii) Description iii) Due date and time iv) Name of the Tenderer.
- d) The EMD should be dropped in a separate envelope in [Tender Box for CPO-Marketing](#) or sent by Registered Post/Courier so as to reach on or before the due date and time of this tender at the following address:

EMD box no 6

Aswini Kumar Kochara / Pankaj Sharma

GM Category Management – CPO (M)

Tender No.: 5100012113

Hindustan Petroleum Corporation Limited.

9th Floor, Marathon Futurex Building – A Wing,

Mafatlal Mills Compound,

N.M.Joshi Marg,

Mumbai – 400 013

- e) HPCL will not be responsible for non–receipt of instrument(s) due to postal delay/loss in transit etc.
- f) In case the EMD (Original BG) is not received on or before the Tender Due Date and Time in Physical form, the bid shall be rejected.

A vendor who wishes to submit a bank guarantee (BG) towards EMD/Security Deposit (SD)/Composite Performance Bank Guarantee (CPBG)/Advances/ towards any other requirement of the tender, is required to ensure that

a. The issuing bank is on SFMS platform



b. SFMS Message type used is 760 COV and SMFS Delivery report/Message Copy is sent along with original BG

c. SFMS Message from issuing Bank is sent to following: Beneficiary's bank Name: ICICI Bank ISFC Code: ICIC0000393.

d. Field no 7037 of SFMS Message is updated with HPCL CPO UIC as HPCL508902133CP

e. BG contains following details:

1. Beneficiary's bank Name: ICICI Bank
2. ISFC Code: ICIC0000393.
3. HPCL's Customer ID: 508902133

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f. The BG is forwarded with SFMS Delivery report

Exemption from EMD:

The following categories of tenderers are exempted from EMD:

- a. Central Public Sector Enterprises are exempted from payment of EMD. The proof that the tenderer is PSE must be uploaded failing which their offer is liable to be rejected.
- b. Vendors registered as Micro / Small Enterprises (MSEs) in Udyam Registration
- c. Start-ups as recognized by Department for Promotion of Industry and Internal Trade (DPIIT) formerly known as Department of Industrial Policy & Promotion will be exempted from payment of EMD.
- d. As advised in GTC (attached in this tender).

For this purpose, in the event of the tendering company being a Public Sector Enterprise, a declaration to that effect and in the case of Vendors registered as MSEs, a copy of the latest Udyam Registration Certificate (printed in the financial year of the due date of tender) should be obtained.



MSE bidder shall upload valid MSE Certificate (as on due date of the Tender) online and there is no need to drop the MSE Certificate in the tender box. However if bidder is claiming MSE status and the bid is submitted without uploading the MSE Certificate online in the appropriate place, the bid shall be rejected.

A copy of application for MSE / NSIC Registration will not be acceptable. Such offers will be treated as offers received without EMD and will be rejected.

Forfeiture of EMD:

The EMD is liable to be forfeited or parties who have opted for exemption from submitting the EMD, shall be barred for a period of at least one year from due date of this tender from taking part in any tender floated by HPCL in future, in the event of:

- a. Withdrawal/modification of offer during the validity period of 120 days from the due date/extended due date if any, of the tender.
- b. Any unilateral revision in the offer made by the tenderer during the validity of the offer.

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c. Non acceptance of Orders.

EMD will be refunded to all the unsuccessful tenderers after completion of commercial evaluation of the Tender. For successful tenderers, refund will be made only on payment of CPBG against PO. EMD shall not bear any interest and shall be refunded by e-payment in case same has been paid through Demand Draft/Payment Order. While claiming refund, the original Cash Receipt issued by HPCL must be surrendered.

5. EVALUATION OF BIDS:

- i. Only those offers which qualify in techno- commercial evaluation will be taken up for overall evaluation of Price Bids.
- ii. Evaluation will be carried out on overall lowest delivered rate.

Note:

For supply Items: Bidders quote shall be considering all applicable taxes and duties including GST, TPIA Charges & any the other applicable taxes, levies, transportation, unloading charges etc.



For work items, Bidder quote shall be considering all applicable taxes and duties including GST & any other applicable charges.

6. DISTRIBUTION OF ORDER

The Order quantity be awarded to L1 vendor for 100% Quantity

7. Completion PERIOD/Delivery Period:

1. a) Completion period: Sixteen (16) weeks from the date of issue of LOI or date of handing over of Site, whichever is later.
To be read together with clause 5.b. of General Terms & Conditions
2. After issuance of the work order under some special circumstances, the Corporation may advise Postponement of commencement or carry out the work in stages, in which case the time of Completion shall be extended suitably depending upon the actual delay/ interruptions caused. The Corporation will not however be liable under any

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circumstances for payment of compensations of any nature to the contractor for such delay or interruptions.

8. PAYMENT TERMS:



1. Payment Terms For Various Items

- a. **General:** All payments will be made by HPCL in Indian Rupees only for materials supplied & provided by the contractor. All import of materials / equipment required as per the tender shall be carried out by the Contractor under their own Import License.
- b. **Material to be brought in IE License of Party:** HPCL will not issue any Import License to the contractor. Bidder to note that no Payment shall be released till the Design is approved by TPIA, CCOE/PESO & HPCL. All payments shall be released after basic Design is approved.
- c. **Payment to the Contractors:**
 - a. 75 % of eligible RA bill – Within 10 working days of submission of bill.
 - b. Balance 25 % - Within 28 working days of submission of bill by the contractor.
 - c. Definition of Eligible bill: Every bill so submitted will be considered an eligible running account bill only if the same is submitted after joint measurements / supply / inspection of Works / Goods / Services as applicable and submitted along with supporting documents as per the Contract/PO terms. Any bill which is not an eligible bill shall be rejected within the aforesaid 10 days.

The basis and terms of payment without prejudice to any other mode of recovery available to Owner, shall be as given below:

SPECIAL PAYMENT TERMS

- **Supply of Pipes:**
95% after receipt of material at site with relevant documents
5% after completion of work or along with final bill
- **Structural Steel /Plate Work (HPCL Materials):**

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45 % after Fabrication
35 % after erection, welding & radiography
10 % after hydro-testing
5% after complete painting
5% after completion of work or along with final bill

- Structural Steel Works/ Gratings/Tanks:

60 % after supply of material at site
10 % after fabrication
20 % after erection/ welding/ bolting
5% after painting
5% after completion of work or along with final bill

- Pipeline Work:

80 % after fabrication, erection & laying 15 % after radiography & hydro-testing
5% after completion of work or along with final bill

- Supply of Flanges/Elbow/Any other mechanical supply item:

95% after receipt of material at site with relevant documents 5% after completion of work or along with final bill



- All Balance Jobs as per SOQ/ BOQ.

95% on completion of the items
5% after completion of work or along with final bill

Civil works:

95% on completion of the work.
5% after completion of work or along with final bill

NOTES: For Each stage, necessary testing shall be completed prior to claiming the percentage breaks ups as given above and PBG submission otherwise PBG amount will be on hold.

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The Contractor shall be paid monthly running account bills at stages of completion of individual item/ work, based on the joint measurement, in the following manner after deductions of necessary dues payable by Contractor to the Owner such as Retention money, Taxes, Duties etc. in accordance with various provisions made elsewhere in this document.

9. Security Deposit (SD), Performance Security and Retention Money:



Successful parties will be required to furnish Security Deposit of 2% of PO Value within 15 days of LOA/Purchase Order, whichever is earlier. For this purpose, the date of publishing of e-PO on Vendor Self Service (VSS) portal shall be considered as the date of issue of PO. The Security Deposit is to be submitted to respective User.

The Security Deposit (SD) and / or Performance Security is to be submitted at following address:

Sr. No.	Name of Schedule	Address of Department
1	Rajahmundry	A SELVAM Ch. Manager - Installation Hindustan Petroleum Corpn. Ltd. Rajahmundry Terminal Korukonda – Gokavaram High Road Gummalladoddi, Gokavaram Mandal, East Godavari Dist – 533239

- Additionally, retention money shall be deducted @ 10% of the total value of the Running Account and Final Bill by HPCL on account of any damage/defect liability that may arise for the period covered under the defect liability period clause of the Contract, free of interest.
- Alternatively, Composite Performance Bank Guarantee (CPBG) for 10% of PO value will be accepted in lieu of Security Deposit and deduction of retention money; such CPBG shall be valid up to a period of *3 months beyond the expiry of defect liability period.*

10.CONTACT DETAILS

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Contact Person for Technical Queries:
As provided above

Contact person for Commercial queries:

Mr. Aswini Kumar Kochara- GM-Category Management – CPO(M):
Phone – 022- 22101301, email - cpo.steel@hpcl.in

Mr. Pankaj Sharma – CPO(M): Phone – 022- 23030273, email –
pankajsharma@hpcl.in

11. SITE LOCATION

Address of site location is as given above. The intending vendor should inspect the site at his own expense and make himself familiar with the site conditions. Non-familiarity of the site conditions will not be a reason either for extra claim or for not carrying out the work in conformity with the drawings and specifications.

12. DELIVERY, PACKING & FORWARDING

Materials to be delivered at site on Door - Delivery basis at the address mentioned in the tender. All fragile and delicate components shall be packed separately, individually with proper marking. Item number shall be painted prominently on the unit for proper identification

13. TRANSIT RISK



The Vendor shall cover the Transit Risk Insurance for goods supplied against this tender and the quoted rates shall include the cost of Transit Insurance.

14. Details of IEMs appointed by the Buyer are as follows:

Details of IEMs:

Shri Ashwani Kumar : ashwani.ashwani282@gmail.com

Shri. Rajesh Ranjan : rajeshranjan2@gmail.com

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Address of IEMs: C/o The Company Secretary, HPCL, 6thFloor, Petroleum House, 17, Jamshedji Tata Road, Churchgate, Mumbai 400020

15. Usage of TReDS Platform by MSE Vendors

The Government has introduced Trade Receivable e-Discounting System (TReDS) which is a platform approved by the Reserve Bank of India specially for Micro, Small and Medium Enterprises (MSMEs) to ease and facilitate constraints faced by them in obtaining adequate working capital finance, particularly in terms of their ability to convert their trade receivables into liquid funds.



To facilitate the same, HPCL has been registered as Buyer with all three RBI recognized TReDS platform provider as below:

1. Invoice Mart (A.TREDS Ltd).
2. MI Exchange (Mynd Solutions).
3. RXIL (Receivables Exchange of India Ltd)

All MSE vendors with UDYAM REGISTRATION CERTIFICATE (UDYAM) are **mandatorily** required to get themselves registered with any one or all of the aforesaid TReDS platforms upon receipt of LOI / PO. In case any Vendor is not updated as MSE in HPCL System, same needs to be updated through valid UDYAM to enable TReDS onboarding. HPCL has also enabled TReDS discounting option in HPCL System for ease of process during payments post PO placement.

16. CONFIDENTIALITY

The successful bidder is bound to perform the agreement / contract in utmost confidentiality and shall not copy documents / information of the Corporation and shall not divulge any secrets of knowledge of things or processes which Bidder comes to know or acquires during the performance of the contract. Any breach on this account shall render the contract liable to be terminated by HPCL. HPCL also reserves the right to initiate appropriate legal action against the Bidder for breach of any copyright or infringement of intellectual property of HPCL disclosed to Bidder during the performance of the contract.

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Bidders are requested to carefully read the bid document, Specifications, Data Sheets, Instructions etc. as contained herein and submit their most competitive offer for HPCL's review and acceptance.

***In case of any discrepancy between description given in Schedule of Quantity and Item line description, description given in Schedule of Quantity will be taken into consideration.**

17. PRICE BID

To be filled on line in the e procurement site <http://eproc.hpcl.co.in>